

Family Association

August 26, 2010

Meeting Minutes

Attendees

Wendy Bluhm
Natalie Webb
Sean Madden

Laura Hubrich
Karen Berry

Marilyn Parmley
Teresa Boles

Varna Ramaswamy
Carrie Bretz (Barry)

Welcome and Introductions

The Family Association at the International School of Monterey

- Who: A group of dedicated and involved parents, grandparents, friends of ISM and staff
- Why: **Mission/Vision Statement for Family Association**
 - ***Vision Statement:*** All families will participate in activities that enrich the educational experience at The International School of Monterey (ISM)
 - ***Mission Statement:*** The Family Association will build a community of families by:
 - Working with school staff to develop motivational and fun events that complement the ISM academic program.
 - Encouraging and coordinating family talent and effort

Committee Reports

Library:

- Verna Ramaswamy reports Library Volunteers are Needed
Three-four volunteers needed to assist teachers in their dedicated library time each week (including checking in and out books and helping students to find books). We currently need volunteers for Tuesdays 12:55-1:35 (Mr. Jonas), Tuesday 9:55am-10:35am (Mr. Zugrave) OR back up for the other classes. If you are very interested we can always find a time for you to help!!
Re-shelving books (this can be done any time of the School Day).
Cataloging books
1-2 times a year inventorying of the library.
Please Contact Varna Ramaswamy (varna_ramaswamy@hotmail.com or 802-989-3268 cell or 831-920-1459 (home))
- Priority for Verna is to phase Undine's library responsibilities out. Areas of note: Specialty area with Lynn Kennedy's help; Cataloging help from Mary Chandler; Establish what middle school students would like to see in the library; Grant writing for services for the library.

Administration Update:

- Sean Madden reports
Submission of charter renewal submitted week of 8/30/10. One mention was that ISM meets the districts diversity % requirement.
Back-to-School night will not require Family Association (FA) volunteers.

Foundation Update:

- Camilla Mann reports
The ISM Foundation is a volunteer-run organization tasked with fundraising for the School and we are always in need of more volunteers. Two typical fundraising activities include the Family Share

Program (an annual fundraising effort) and special events (an auction/gala). If you are interested in helping with either of these or both, please contact Camilla Mann via email camillamann@sbcglobal.net or by phone 831.760.2809.

Hope you are all settling into the school year nicely. We have had some challenges getting the Foundation database updated and ISMF representatives at each grade level assigned. We are almost there! You should expect to hear from your Classroom Champ at some point next week. A Classroom Champ is a volunteer parent who works with the ISM Foundation to encourage and educate families about the Family Share Program. Stay tuned for more information about that and about a grant we have to raise extra money for the school based on donations made early in the school year.

Room Parents:

- Laura Hubrich reports
Approximately 90% of room parent positions filled. Communications are going out via Google mail. Laura will remain Room Parent Coordinator for 2010-2011 school year.

Volunteer Coordinator/PTO:

- Natalie Webb reports
Natalie will send volunteer opportunity alerts via PTO as she's made aware of them. Laura will reinforce volunteer opportunities in Room Parent weekly emails. Natalie noted she and Tim Rougeot manage PTO.

Special Events:

- Middle School Orientation 8/26 Volunteers helping parents with Powerschool Log In
- Grandparents Day 9/13
- Salinas Air Show 10/2& 10/3 The Salinas Air Show is back! ISM needs 20 adult volunteers from 7:15 am to 4:00 pm-ish to sell parking tickets to the Air Show on the weekend of Oct 2nd and 3rd. Due to parking and traffic and ease of operation, full-day volunteers are preferred. If you are interested but can't stay the whole day, please let me know and we'll see if we can work it out. To sign up, please e-mail clarawang@comcast.net. Please be sure to include the name of the volunteer(s) and the day(s) (Saturday or Sunday, or both days).
- Halloween Festival 10/29 Need Coordinator
Volunteer Coordinator needed to work with staff. ISM's Halloween celebration is a great combination of fun, and simplified event that won't stress any coordinator. The day incorporates three events: pumpkin carving contest, costume contest, and parade organization. Contact familyassociation@ismonterey.org.

Old Business

- ISM Pool Party over 100 people at least 75 swimming
- Welcome Coffee
A great success thank you Wendy, Venus, Natalie!

NEW Business

- 2010-2011 Roles – Leadership Volunteers Needed
Family Association Chair
Family Association Co-Chair
Room Parent Coordinator – Laura Hubrich to fill position for 2010-2011 school year.

Future Meetings: 9/23 at 6:30 in the Library

NOTE: Staff is always welcome. Agenda items should be emailed to Wendy Bluhm familyassociation@ismonterey.org

Mon Sep 13, 2010

Grandparents Day

Thu Sep 23, 2010

6:30pm Family Association Meeting

Sat Oct 9, 2010

Saturday Site Work Day

Thu Oct 28, 2010

6:30pm Family Association Meeting

Fri Oct 29, 2010

Halloween Festival

Sat Nov 13, 2010

Saturday Site Work Day

Sun Nov 14, 2010

Big Sur Half Marathon Fundraiser

Thu Nov 18, 2010

6:30pm Family Association Meeting

Sat Dec 11, 2010

Saturday Site Work Day

Mon Dec 13-17, 2010

Holiday Fund Drive